



## THE MONTESSORI PARTNERSHIP

### POLICY STATEMENT ON RECOGNITION OF PRIOR LEARNING (RPL)

The Montessori Partnership is committed to enabling its students to gain recognition for previous learning and/ relevant attested experience where this could contribute to fulfilling the requirements for a qualification or a unit. Generally, this will apply to some, rather than all of the units making up a qualification.

Recognition of prior learning can only be given for work done or experience gained within three years of the date of application, because knowledge and experience has to be current. Where a learner can demonstrate sound knowledge or experience gained more than three years previously a special assignment or assignments will be set to establish currency of knowledge and/or practice. Such an assignment must be completed to the pass standard and in accordance with any conditions set by the Montessori Partnership.

Recognition of prior learning does not exempt a student from any part of a final examination, whether written or practical.

The Montessori Partnership reserves the right to refuse to recognise prior learning.

### PROCEDURES TO FOLLOW TO GAIN RECOGNITION OF PRIOR LEARNING (RPL)

A learner who wishes to gain recognition of prior learning needs to take the following steps:

1. *Getting information and guidance:* The learner should contact the Montessori Partnership to obtain specific information, advice and guidance in relation to the claim for recognition he or she is thinking of submitting. The information the Montessori Partnership will give will cover what is involved, how much it will cost, what the time-frame will be, and what support will be available.
2. *Decide whether to proceed:* The learner will be supported to reach a decision as to whether the claim he or she proposes to make seems viable and whether the evidence he or she proposes to bring forward is likely to fulfill the assessment criteria. The student is responsible for collecting and submitting the necessary evidence for assessment.
3. *Assessment and/or documentation of evidence:* The Montessori Partnership will use the same processes and criteria to reach a judgement about whether or not the learner's submitted evidence fulfils the criteria as when reaching a decision about any other learner following the standard assessment route.
4. *Feedback:* The learner will be given feedback regarding the assessment decision(s) in the same way as feedback is given to learners following the standard assessment route.
5. *Certification:* If the prior learning that has been recognised relates to the EYE Diploma awarded by Innovate Awarding, all credits achieved through RPL are certificated in exactly the same way as all other credits. If it contributes to a qualification awarded by the Montessori Partnership it is counted towards the award of the qualification in question in the same way as the corresponding coursework or assessment would count.
6. *Appeal:* In the event of the learner being dissatisfied with the result of the process he or she may follow the appeals process to lodge an appeal.